

## CHAPTER OFFICER POSITION DESCRIPTION

POSITION TITLE:	<b>Bargaining Unit Representative</b>
PURPOSE:	The Bargaining Unit Representative represents the interests of his/her specific bargaining unit in the Chapter.
TYPICAL DUTIES:	Advises and represents bargaining unit employees, assists in organizing in the bargaining unit, holds unit and group meetings. May send out leadership letter to unit members. Attends Executive Committee meetings, Stewards Council meetings and Organizing Committee meetings (on request).
TIME COMMITMENT:	Executive Committee meetings – One hour per month. Stewards Council meetings – One hour per month. Organizing Committee meetings – As needed. Cases (advice, grievances, etc.) – One to two hours per week.
TRAINING:	Basic Steward Training
REPORTING RELATIONSHIPS:	Reports to the Chapter Executive Committee. Reports to the LRR. May direct stewards and organizers in the bargaining unit.
RELATIONSHIP TO OTHER OFFICERS/PROGRAMS:	The Bargaining Unit Representative is one of the more general positions in the Chapter, with responsibilities in representation, organizing, and governance. The BUR may work alongside the Chief Steward and the Organizing Chair to give a specific unit focus to those programs.
ELECTED/APPOINTED BY:	The Bargaining Unit Representative is elected by chapter members in each separate bargaining unit in the chapter to a three-year term.