




California State University Employees Union (CSUEU), SEIU 2579/CSEA

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**TO:** CSUEU Chapter Presidents   
**FROM:** Ronnie L. Grant, Vice President for Organizing  
**SUBJECT:** CSEA Chapter Register legend and Chapter/DLC codes  
**DATE:** April 29, 2008

Please find enclosed a legend to assist you in reading and using the CSEA Chapter Register, along with a list of Chapter/DLC code numbers used by CSEA.

Please retain this legend and code list; it will apply to future Chapter Registers.

If you have any questions about your Chapter Register, please contact CSEA Membership Services at 916-326-4300 or [membership@calcsea.org](mailto:membership@calcsea.org).

cc: Jade San Juan, Membership Services Manager  
CSUEU Executive Officer Committee  
CSUEU Chapter Organizing Chairs  
CSUEU Staff

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# CSEA Chapter Register Legend

Your CSEA Chapter Register is produced during the last week of each month, and contains a list of members whose membership applications have been keyed into the database or transferred to your chapter before CSEA's month-end closing. (Cut-off time is usually the Friday proceeding the last week of the month.)

Dues amounts and payment status listed on the register is current as of the first of the month.

CSEA Membership Services can be contacted at 916-326-4300 or membership@calcsea.org.

## Report columns defined

Column name	Description of data
NAME	Member's name (in format Last, First Middle).
ID #	CSEA membership ID number. An internal number generated in CSEA's database that uniquely identifies the member.
Sub	Sub-chapter. Always blank. Used by Local 1000 Chapters to divide their members into smaller groups. CSUEU does not implement sub-chapters.
BU	CSEA bargaining unit identifier. To find the CSU bargaining unit number, remove the leading 3. (Example: 39 = CSU Unit 9.)
TPS	Type/Payment/Status. <i>Decode using the key below.</i>
Amount	Amount of membership dues received this month. For dues collected by payroll deduction, the State Controller deducted this amount from the employee's warrant during the last pay period, and paid CSUEU this amount on the first of this month.
YTD	Sum of dues received during this calendar year.
Bad Add	Bad address. If the letter "Y" appears here, then the U.S. Postal Service has returned as undeliverable at least one piece of mail addressed to this member. The member's address may no longer be current, and CSEA may no longer be able to send mailings to this address.
Address	Member's address as shown on CSEA's records. Typically originates from the membership application.
City/St/Zip	Member's address, continued.
RMKS	Remarks. <i>Decode using key below.</i>

## Decoding the TPS column

<b>T</b>	
<b>Type of member</b>	
A	Civil service
B	Univ. of California
C	Calif. State University
D	Retired
E	Associate
F	Courtesy
G	Mailing
H	Beneficiary

<b>P</b>	
<b>Payment type</b>	
1	Payroll deduction
2	Annual payment
3	Monthly payment
4	Partial payment
5	None

Codes 2 through 4 indicate the member is paying dues directly to CSEA.

<b>S</b>	
<b>Payment status</b>	
0	Current
1	30 days delinquent
2	60 days delinquent
3	Suspended (90+ days delinquent)
4	Former members

Example: A10 = A civil service member with current dues. C13 = A CSU member without a dues payment within the last 90 or more days.

## Decoding the RMKS column

### Application Date

mmyyyy	A string of numbers indicates the member's application date, in the format MMYYYY or MYYYY (MM=1 or 2-digit month number, YYYY=4-digit year). Example: 41996 = member joined in March, 1996.
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### Record transactions occurring

ADCH	A home address change transaction occurred.
CANC	A membership cancellation transaction occurred.
NAME	A name change transaction occurred. The name listed is the new name.
NEW	The member was added as a new member.
SS#	A social security number change transaction occurred.

### Job changes

Jl nn	Job became <b>Inactive</b> during the two-digit month listed.
JO nn	Member <b>On Leave</b> from job during two-digit month listed.

### Members transferring between CSEA chapters/DLCs

Fnnn	The member transferred from the chapter/DLC specified (i.e. F511 = transferred from chapter 511 to your chapter).
Tnnn	The member transferred to the chapter/DLC specified (i.e. T721 = transferred from your chapter to DLC 721).

### Membership status changes

A nn	Membership status changed to <b>Active</b> during the two-digit month listed.
B nn	Membership status changed to <b>Active (Pay Direct)</b> during the two-digit month listed. (The member is paying dues to CSEA directly, instead of payroll deduction.)
C nn	Membership status changed to <b>Courtesy</b> during the two-digit month listed.
D nn	Membership status changed to <b>Deceased</b> during the two-digit month listed.
DEL nn	Membership status changed to <b>Deleted</b> during the two-digit month listed.
I nn	Membership status changed to <b>Inactive</b> during the two-digit month listed.
L nn	Membership status changed to <b>Leave/Absence</b> during the two-digit month listed.
P nn	Membership status changed to <b>Punitive Suspension</b> during the two-digit month listed.
R nn	Membership status changed to <b>Retired</b> during the two-digit month listed.
S nn	Membership status changed to <b>Separated</b> during the two-digit month listed.
T nn	Membership status changed to <b>Terminated</b> during the two-digit month listed.



# CSEA Chapter/DLC Codes Quick Reference

001-165: CSEA Retirees	
001	Oakland, East Bay Area
002	Sacramento/Yolo Area
003	West Bay Area
004	Greater Los Angeles
006	Colton, Riverside, San Bernardino
008	North Coast Area
009	Los Angeles Area
010	San Luis Obispo
011	Mid Valley
012	Eastern Mountain Area
013	No. California/Redding
014	Northern California/Chico
015	Sierra Foothills
016	Central Valley/Foothills
017	Greater San Diego
019	North Coast Area
020	Los Angeles Area
021	Sonoma, Marin, Napa, Solano
023	San Jose Area
031	Ventura/Santa Barbara
034	Orange County - Santa Ana
035	So. Central Valley
036	Monterey Bay Area
165	Out of State

301-324: CSU Employees Union (CSUEU)	
301	Humboldt
302	Chico
303	Sacramento
304	Sonoma
305	San Francisco
306	East Bay
307	San Jose
308	Stanislaus
309	Fresno
310	Bakersfield
311	Los Angeles
312	Northridge

313	Chancellor's Office
314	Dominguez Hills
315	Long Beach
316	San Luis Obispo
317	Fullerton
318	San Diego
319	Pomona
320	San Bernadino
321	San Marcos
322	Monterey
323	Maritime
324	Channel Islands

502-514: Association of California State Supervisors (ACSS)	
502	Siskiyou, Modoc, Trinity, Shasta, Lassen, Tehama, Plumas, Glenn, Butte, Sierra, Nevada, Yuba, Colusa, Sutter, Placer, El Dorado and Alpine
503	Sacramento and Yolo
504	Del Norte, Humboldt, Mendocino, Lake, Sonoma, Napa, Marin and Solano
505	San Francisco, Contra Costa, Alameda and San Mateo
507	Santa Clara, Santa Cruz, San Benito and Monterey
508	San Joaquin, Amador, Calaveras, Tuolumne, Mono, Mariposa, Stanislaus, Merced, and Inyo
509	Madera, Fresno, Kings, Tulare and Kern
511	Los Angeles
512	San Luis Obispo, Santa Barbara and Ventura
513	Orange, San Diego and Imperial
514	San Bernardino and Riverside

<b>700-799: SEIU Local 1000</b>	
701	SE-Rancho Cucamonga
702	SE-Rancho Cucamonga
703	SE-Rancho Cucamonga
704	SE-Rancho Cucamonga
705	SE-Rancho Cucamonga
706	SW-Los Angeles
707	Central-Fresno
709	SE-Rancho Cucamonga
710	SE-Rancho Cucamonga
721	SW-Los Angeles
722	SW-Los Angeles
723	SW-Los Angeles
724	SW-Los Angeles
725	SW-Los Angeles
726	Central-Fresno
727	SW-Los Angeles
729	Central-Fresno
741	Coastal-Oakland
742	Coastal-Oakland
743	Coastal-Oakland
744	Coastal-Oakland
746	Coastal-Oakland
747	Coastal-Oakland
749	Coastal-Oakland
750	Coastal-Oakland
751	Coastal-Oakland
761	Sacramento-Midtown
762	Sacramento-Downtown
764	Sacramento-Downtown
765	Sacramento-Midtown
766	Sacramento-Midtown
767	Sacramento-Outlying
768	Sacramento-Downtown
769	Sacramento-Outlying
770	Central-Fresno
771	Central-Fresno
772	Central-Fresno
781	Sacramento-Downtown
782	Sacramento-Downtown
784	Sacramento-Midtown
785	Sacramento-Downtown
786	Sacramento-Midtown
787	Sacramento-Outlying
788	Sacramento-Downtown
789	Sacramento-Midtown
790	Sacramento-Outlying
792	Sacramento-Outlying
793	Sacramento-Outlying

794	Sacramento-Downtown
799	Out of state

<b>890-994: CSEA database internal coding (not chapters)</b>	
890	Unknown
891	Unassigned / Conversion
901	Personnel Officers
902	Staff Retirees
903	University of California
904	CSU Faculty (CFA)
907	Managers-All Divisions
908	Headquarters Staff
909	Current Advertisers
910	Paid Newspaper Subscribers
911	News Media
912	Civil Service Courtesy
913	HQ Ins Enrollees
914	Judges & Ins Enrollees
915	Ins Companies
918	Legis Employee Assn
919	Special Members
994	Computer (special)

Notes:

- Some Local 1000 DLCs span multiple worksites and agencies, and some (particularly in Sacramento) encompass only one or a few agencies or worksites.
- Questions can be directed to CSEA Membership Services at 916-326-4300 or [membership@calcsea.org](mailto:membership@calcsea.org).