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**Communications Committee  
Meeting Agenda  
November 13, 2015  
1-5 p.m.**

**CSUEU Obituaries (15 minutes)**

*Question about adding former/retired staff – Ray  
See shared agenda email file for background*

**CSUEU Facebook account (15 minutes)**

*Creation of an institutional account- John  
See shared agenda email file for background*

**Communications Survey (1.5 hours)**

*Start the review of the survey results  
23 responses out of 36 total possible respondents*

**University Employee (1.5 hours)**

*Discuss the development of a policy for paid advertisements in University Employee - John  
Develop a tentative schedule for 2016 issues (3 issues)  
Brainstorm ideas for the spring edition  
Discuss request for campus focus schedule  
See shared agenda email file for background*

**Know Your Contract (30 minutes)**

*Discuss and schedule KYC articles: January – June 2016  
See shared KYC file*