



## Statewide BUC Descriptions and Eligibility

<b>Statewide BUC Positions</b>	<b>Eligibility Requirement</b>
<b>Bargaining Unit Chair</b>	The Bargaining Unit Chair has the following duties: (a) be responsible for all matters affecting his/her membership concerning wages, hours and working conditions; (b) consult with the Bargaining Unit Council; (c) chair all meetings of the Bargaining Unit Council; (d) appoint and supervise the bargaining committee between full contract negotiations and re-openers, when meet and confers are called for; (e) coordinate the training of bargaining committees; (f) develop bargaining proposals in matters concerning wages, hours and working conditions, including discussions with the employer on such subjects, including the review of classifications; and (g) serve on the Board of Directors.
<b>Bargaining Unit Vice Chair</b>	The Bargaining Unit Vice Chair has the following duties: (a) assist the Chair in the performance of his/her duties; (b) replace the Chair in the event of a temporary or permanent vacancy; and (c) serve on the Board of Directors.
<b>Bargaining Unit At-Large Member</b>	The Bargaining Unit Councils are solely responsible for the formulation of initial bargaining proposals; the selection of the bargaining committee for full contract negotiations and scheduled re openers of the contract; and between negotiations, the council shall advise and work with the chair in the performance of his/her duties.

### Prohibited Conduct

*The following conduct is prohibited for all candidates and members during the elections process. Protest procedures are available at the CSUEU Elections website at <http://www.csueu.org>*

- Candidates and members are prohibited from using obscene and/or false statements.
- Candidates and members shall not encourage voters to base their judgments on considerations of race, color, sex, religion, occupation, national origin, sexual orientation, ancestry, disability, age or any legally protected class.
- Members' dues shall not be used to support or oppose any candidate for any CSUEU office.
- CSUEU equipment or resources such as, but not limited to, telephones, fax machines and computers shall not be used for the purpose of supporting or opposing any candidate over another for any CSUEU office.
- CSEA staff are prohibited from advocating for or against candidates or rendering any services to any candidate for any CSUEU office.

### Oath of Office

I do hereby solemnly affirm that I will, to the best of my ability and, in accordance with the California State University Employees Union (CSUEU) Bylaws and Policy File and California State Employees Association (CSEA) Bylaws, faithfully discharge the duties of the office to which I have been elected or appointed. I will deliver to my successor in office or CSUEU, all books, papers and other CSUEU property, including electronic equipment and files that are in my possession or control at the end of my term.