

DIVISION 6: CSUEU PROCEDURES

601.00 TERMS OF OFFICE/TIME OF ELECTIONS (BD 14/13/5)

- (a) The election cycle for all Directors, Chapter Officers, Chapter Bargaining Unit Representatives (CBUR), and Chapter Chief Stewards shall be every three (3) years. Such terms shall commence and previous terms shall end upon announcement of the election results. (BD 36/08/4) (BD 42/09/3) (BD 3/10/1) (BD 7/14/5) (August/2017/17).
- (b) The election cycle for Bargaining Unit Council members shall be for three (3) years or shall end when the BUC member is no longer a chapter BUR of that Bargaining Unit. However, Bargaining Unit Chairs and Vice Chairs who are not re-elected as chapter Bargaining Unit Reps may serve the remainder of their term(s). (BD 7/14/5) (BD 44/14/23) (August/2017/17)

602.00 STATEWIDE ELECTIONS

602.01 Electorate

- (a) CSUEU
The President, Vice President for Organizing, Vice President for Finance, and Vice President for Representation shall be elected in accordance with CSUEU bylaws.
- (b) Statewide Bargaining Unit Councils (BUC)
Statewide Bargaining Unit Council (BUC) officers and members are elected by the Chapter Bargaining Unit Representatives (CBUR) of their respective units.

602.02 Eligibility for Office

- (a) CSUEU Statewide (BD 5/11/3)
Any active member in good standing shall be eligible for the offices of President, Vice President for Organizing, Vice President for Finance, and Vice President for Representation. (BD 5/11/3)
- (b) Bargaining Unit Council (BD 5/11/3) (BD 39/12/9)
 - (1) Chapter Bargaining Unit Representatives (CBUR) with certified steward status shall be eligible for election to the offices of Chair and Vice-Chair of their respective statewide Bargaining Unit Council (BUC). (BD 39/12/9)
 - (2) Chapter Bargaining Unit Representatives (CBUR) shall be eligible for election as at-large members of their respective statewide Bargaining Unit Council (BUC). (BD 39/12/9)

602.03 Nominations

- (a) CSUEU Statewide
By April 15 of an election year, the Vice President for Organizing shall notify all active members in good standing of open nominations for CSUEU office. A nomination form and consent statement shall be included. The nomination form including the candidate's signed consent and candidate statement must be received by CSUEU headquarters by

5pm on May 15. Candidate statements shall be 500 words or less. (BD 36/08/4)
(March/2018/10)

(b) Bargaining Unit Councils

By April 15 of an election year, the Vice President for Organizing shall notify all Chapter Bargaining Unit Representatives of open nominations for election to the Bargaining Unit Council (BUC), BUC Chair, and BUC Vice-chair. A nominations form and candidate statement shall be included. The nomination form including the candidate's signed consent and candidate statement must be received by CSUEU headquarters by 5pm on May 15. The candidate statement shall be 500 words or less. Nominations for BUC At-Large positions may also be made from the floor during the BUC election meeting. (BD 36/08/4) (March/2018/10)

602.04 Notification of Election (March/2018/10)

CSUEU/Statewide (BD 3/10/1)

By May 30, the Vice President for Organizing will schedule the election for Statewide Officers and Bargaining Unit Council (BUC) positions. Notification for this meeting shall be included in the election package sent to the appropriate electorate no later than 21 days prior to the election. This package will include candidate information and their statements. The meeting notification shall include a schedule of meeting times. (March/2018/10)

602.05 CSUEU Statewide and Bargaining Unit Council Election Committee and Election Procedures
(BD 3/10/1) (March/2018/10)

(a) Composition (BD 3/10/1)

- (1) The Vice President for Organizing shall appoint an Elections Committee of not less than five people by April 1 of an election year. (BD 3/10/1)
- (2) Members of the appointed Election Committee shall not be candidates for Statewide Office, BUC Chair, or BUC Vice Chair and shall remain neutral to all candidates throughout the election process. (BD 3/10/1)
- (3) At its first meeting the Election Committee shall elect a Chair. (March/2018/10)

(b) The Elections Committee shall meet to establish rules of order for candidate presentations. (BD 3/10/1)

- (1) The committee shall announce the names of all eligible candidates for all offices who have filed a consent statement.
- (2) After the close of the nominations period, the Elections Committee Chair shall convene an Elections Committee meeting and call for a motion to declare elected any unopposed candidates. All contested offices will be voted on simultaneously. (BD 3/10/1)
(March/2018/10)
- (3) The winning candidate for each office is determined by a simple majority of votes cast (see Appendix A). Blank, written in ballots and proxy votes are invalid and shall not be counted. (BD 3/10/1) (BD 14/13/5) (March/2018/10)
- (4) Elections shall be conducted by paper or electronic ballot.

- (5) All contested elections shall be conducted by secret ballot.
- (6) Electronic voting shall be conducted by a licensed professional third-party vendor.
- (7) Elections may be conducted remotely if safety concerns prevent an in-person election. Voting shall be safely and openly accessible to the entire electorate.
- (8) The Elections Committee shall make election results available to all candidates simultaneously.
- (9) All ties shall be determined by lot. (BD 3/10/1)
- (c) Disposal of Election Materials (BD 3/10/1)
All ballot materials shall be secured and retained until the next scheduled election is completed. (BD 3/10/1)

602.06 Statewide Officer Interviews

- (a) If the election meeting is held in person, nominated candidates shall be excused to a nearby room while the candidates for their respective office(s) are interviewed. The Elections Committee shall introduce each of the candidates who have filed consent statements. The Elections Committee will then conduct interviews of the candidate, consisting of four questions prepared by the Elections Committee. The Elections Committee will prepare four questions for each officer position. The committee member chosen by the committee to interview the candidates for a given position will read the questions to each candidate. The questions, once written, are to be held in strict confidence by the committee.
- (b) The candidates shall be introduced and speak in the sequence in which they were placed in nomination.
- (c) The candidates shall surrender all electronic devices while sequestered during candidate interviews.
- (d) No candidate shall be permitted to observe the interviews of the other candidates for the same position for which they are running. (BD 3/10/1) (March/2018/10)
- (e) The candidates shall be allowed two minutes to respond to each of the four questions, after which each candidate may speak for not more than five minutes. Presentations by candidates shall be timed by an official timekeeper. A 30-second warning shall be given to the speaker and at the conclusion of the allotted time the speaker's microphone shall be ordered turned off by the timekeeper. Following completion of the statements for each office, the candidates for that office may return to the floor. (BD 3/10/1)
- (f) If the election is to be conducted remotely, the Elections Committee shall determine the method of interviewing candidates while keeping the questions confidential.

602.07 Bargaining Unit Councils Elections Meetings (BUC) (BD __/12/__) (March/2018/10)

- (a) Election for the office of Chair shall be held first, followed by the election for the office of Vice-Chair. The winning candidate for each office is determined by a simple majority of votes cast. Ties shall be determined by lot.

- (b) Plurality-at large shall be the method by which At-Large members are elected. Electorates may vote for up to six candidates and the six candidates with the most votes are elected. Ties for contested seats shall be determined by lot. (BD 3/10/1) (BD __/12/__).
- (c) Each candidate for Chair, Vice Chair, and at-large shall be given equal opportunity to communicate their qualifications to the electorate at the election meeting.
- (d) Blank ballots shall be considered abstentions. Proxy votes are invalid and shall not be counted. (BD 3/10/1) (BD __/12/ __)
- (e) BUC Elections shall be run by a member of the elections committee and may be include assistance from CSUEU staff. (March/2018/10)

602.08 SEIU Delegates (March/2018/10)

The SEIU International Convention Delegates shall be the Statewide Officers. By motion, the Board may authorize additional delegates. Additional delegates shall be selected by lot from CSUEU Directors who wish to serve. (BD 13/12/4)

604.00 PROHIBITED ELECTION ACTIVITIES AND CONDUCT (BD 3/10/1) (BD 35/11/14)

- (a) The following code of conduct and prohibited activities shall apply to elections for all CSUEU offices: (BD 3/10/1)
 - (1) Candidates and members are prohibited from using obscene or false statements; (BD 3/10/1)
 - (2) Candidates and members shall not encourage voters to base their judgments on considerations of race, color, sex, religion, occupation, national origin, sexual orientation, ancestry, disability, age or any legally protected class; (BD 3/10/1)
 - (3) Members' dues shall not be used to support or oppose any candidate for any CSUEU office; (BD 3/10/1)
 - (4) CSUEU equipment or resources such as, but not limited to, telephones, fax machines and computers shall not be used for the purpose of supporting or opposing any candidate over another for any CSUEU office; (BD 3/10/1)
 - (5) CSEA staff are prohibited from advocating for or against candidates or rendering any services to any candidate for any CSUEU office. (BD 3/10/1)

604.02 Election Protest Procedures – Statewide CSUEU & BUCs (BD 3/10/1) (BD 5/11/3) (March/2018/10)

- (a) Prior to the election, the Vice President for Organizing shall appoint a neutral three-member Election Protest Committee with three alternates. Election Protest Committee members and alternates shall not be candidates for Statewide or BUC positions during the election for which they are serving on the Election Protest Committee. The

Committee shall be appointed from certified hearing officers where possible. If a sufficient number of hearing officers are unavailable, the Vice President for Organizing shall appoint other members to fill the vacant position(s). (March/2018/10)

(b) Violations of Election Activities and Conduct Prohibitions.

A candidate may file a protest with the Chair of the Elections Protest Committee. (BD 3/10/1)

(c) The protestor shall: (BD 3/10/1)

(1) File their written protest with the Election Protest Committee Chair, not later than one hour (excluding breaks) after the election results have been announced; and (BD 3/10/1) (March/2018/10)

(2) Specifically explain the irregularity or procedure violated. (BD 3/10/1)

(d) A losing candidate may waive the protest period by written statement to the Election Protest Committee Chair.

(e) The Election Protest Committee shall immediately meet and rule upon the protest.

(f) The Election Protest committee shall determine 1) whether the charge(s) are sustained; 2) if sustained, whether they could affect or have affected the results of the election.

(g) Should the Election Protest Committee sustain the charges, the guilty party shall be notified to cease and desist or may be disqualified.

(h) If the charges are not sustained or did not affect the results of the election, the election shall proceed, or if already conducted, the results shall be deemed final. Otherwise, the Election Protest Committee shall present a recommendation to the Elections Committee. A challenged candidate may be disqualified only if the sustained charges involve conduct prohibited by Section 604.00. If more than one candidate for the position in question remains after a challenged candidate is disqualified, the Election Committee shall conduct a new vote for that position. The decision of the Election Committee shall be final.