

**CSUEU Chapter 305
General Chapter Meeting
Tuesday, December 13, 2016
12:00 pm to 1:00 pm
Towers Conference Center**

Present: Sign-in sheet with lunch invoice.

Call to Order: (12:15pm)

Welcome and Introductions

Sandee Noda welcomed the members, chapter officers, statewide officers, stewards, labor relations representative, new chapter 7 representative Shae Hancock and guests.

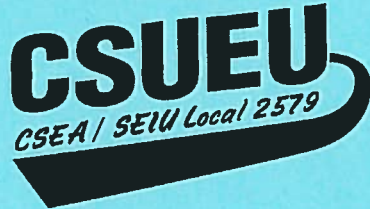
Reminders & Announcements

- You have to use your personal holiday or vacation time or work it out with your supervisor if you don't have any time for December 30th.
- W-2s will be mailed out in January. If you need to change your mailing address please fill out EAR form and submit the form directly to HR and make sure to do so by December 15th to make certain it is processed in time for W-2 preparation.
- Members that plan on picking up your December paycheck, make sure to fill out the pay warrant form and submit the form to Human Resources ADM 252 by December 19th.
- Winners of the four Gift Cards were announced.

New Business

- Budget Adoption – The members APPROVED the 2017 draft budget as presented.
- Contract Action Teams (for upcoming bargaining Campaign- Pat Gantt) – We are creating contract action teams and need volunteers to help with small items such as help with petition signing and to help your chapter around issues of bargaining. If you would like to volunteer, please give your information to Nick Wirz (Labor Relations Representative).
- Political Action Committee (David Balla-Hawkins) – Please fill out the brochure titled Political Activities Committee. By filling out this form you will be giving seven (7) cents a day so that we will be able to do things like get legislators more engaged in our issues, work on legislation, work on the contracting out bill, work on state budget and recruit allies in the state legislature to help with bargaining. The political action committee was successful in helping prevent the CSU from restricting our health and dental benefits, successful in getting a state audit that is currently in process, and successful in getting a CSU budget increase.
- Gift Card Drawings – Twenty \$15 Gift Cards from Safeway were given out.

Meeting Adjourned, 12:47 p.m.



www.csueu.org

www.csueu.org/chapter305

Date: December 13, 2016

Time: 12:00 pm (noon) – 1:00 pm

Location: Towers Conference Center

Chapter 305 General Chapter Meeting Agenda

- Welcome & Introductions
- Reminders & Announcements
- Budget Adoption
- Contract Action Teams (for upcoming bargaining campaign) – Pat Gantt
- Political Action Committee – David Balla-Hawkins
- Gift Card Drawings
- Adjourn



California State University Employees Union
Chapter Finance
1108 'O' Street
Sacramento, CA 95814

CHAPTER 305
DRAFT BUDGET FOR 2017

DUES INCOME

Average Monthly Dues Check \$ 1,160.00 x 12 = \$ 13,920

EXPENDITURES

5101 Chapter Meetings	<u>\$ 9,500.00</u>	
5102 Chapter E-Board Meetings	<u>\$ 1,000.00</u>	
5103 Officer's Stipend		
5104 Newsletter/Website	<u>\$ 50.00</u>	
5105 Job Stewards	<u>\$ 500.00</u>	
5106 Member Recruitment *	<u>\$ 500.00</u>	
5107 Campus/Unit Meetings	<u>\$ 1,500.00</u>	
5108 Chapter Elections	<u>\$ 100.00</u>	
5202 Community Relations *		
5301 General Council		
5302 CSUEU Board of Directors Meetings	<u>\$ 300.00</u>	
5304 CSEA Committee Meetings		
5305 CSUEU/BUC Meetings		
5401 Training	<u>\$ 500.00</u>	
5403 Telephone		
5404 Supplies	<u>\$ 100.00</u>	
5405 Postage	<u>\$ 50.00</u>	
5406 Publications		
5407 Rent		
5408 Equipment Maintenance/Rental		
5409 Equipment Purchases	<u>\$ 100.00</u>	
5410 Service Charges		
5411 Miscellaneous Expense Chargeable	<u>\$ 100.00</u>	
5412 Miscellaneous Expense Non-Chargeable *	<u>\$ 100.00</u>	
5413 Affiliate Dues and Meetings		

Total expenditures budgeted for current year \$ 14,400
Reserves from Prior Year (ending balance) \$ 1,161 \$ 1,161.00
Reserves for current year (expected carry over) \$ 681
Dues Income \$ 13,920

Total Budget \$ 15,081

Budget Adopted: _____

President: _____

Treasurer or Secretary/Treasurer: _____

* Sum of 5106, 5202 and 5412 may NOT exceed 10% of annual income

Fill in Highlighted items. Any questions please call (916) 326-4268.
Send to CSUEU and Chapter Finance.