



Representation for Grievances & Complaints

CSUEU Represented Employees' Rights and Responsibilities

In seeking representation from CSUEU, I hereby agree to the following statement of rights and responsibilities:

- ☐ I certify that I am a member of a CSUEU-represented bargaining unit and was such prior to the time when the events in my case first occurred.
- ☐ I acknowledge that CSUEU may review my case for merit before agreeing to represent me.
- ☐ I acknowledge that no representation will be undertaken unless CSUEU approves each level of the grievance or complaint process.
- ☐ I authorize disclosure of information concerning my case to the appropriate representatives and/or appeals body of CSUEU.
- ☐ I acknowledge that CSUEU will be my exclusive representative, and that if I retain any other representative or legal counsel for the same matter, CSUEU may, at its discretion, be relieved of any representation obligation as provided in the CSUEU Policy File.
- ☐ I acknowledge that I have a responsibility to assist and cooperate with CSUEU representatives and acknowledge their authority in preparing and developing my case.
- ☐ I acknowledge that if I refuse to follow customary and reasonable instructions provided by my assigned representative or withhold evidence relevant to my case, CSUEU may deny me further representation in this matter, subject to the appropriate provisions in the CSUEU Policy File (available on line and upon request).

Date

Signature of Employee