

Classification and Qualification STANDARDS

Groundsworker

Class Code: 0731

Date Revised: 04-01-2005

FLSA: Non-Exempt

Classification Standard Reformatted: 03-01-2014

OVERVIEW:

Under immediate supervision, and in accordance with schedules or periodic instructions, the Groundsworker performs general gardening work and maintains the grounds in an assigned area of a campus.

TYPICAL ACTIVITIES:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this classification.

Groundsworkers typically perform work involving some or all of the following duties: plant, cultivate, fertilize, water and spray ornamental plants, shrubs, hedges, trees, lawns, and flowers; rake leaves; hoe weeds; clean trash from assigned areas including parking lots; prepare and treat soils for planting; maintain hoses, sprinklers, tools, supplies and equipment in proper condition and repair; trim trees. Hedges, and shrubs and erect tree supports; may operate and perform minor maintenance on small power-operated pavement sweepers, power mowers, small riding mowers, and other gardening power equipment; may assist in the preparing and lining of athletic fields for events; may occasionally assist a qualified specialist in sprinkler repair, spraying, tree trimming, or nursery functions; may drive pick-ups and other automotive equipment in performance of assigned duties; and may provide lead work direction to students and unskilled assistants.

MINIMUM QUALIFICATIONS:

Knowledge:

Thorough knowledge of general gardening and grounds maintenance methods. General knowledge of proper methods of planting, cultivating, and caring for hedges, ornamental trees, shrubs, lawns, and flowers, and the use and care of gardening materials, tools, and equipment.

Abilities:

Ability to recognize the more common species of ornamental shrubs, trees and flowers grown in California; perform strenuous physical work as described in this classification; utilize mechanical aptitude and motor coordination; learn to skillfully operate small trucks and power-driven grounds equipment; read and write at a level appropriate to the duties of the position; and follow simple oral and written instructions.

Experience:

One year of experience in the care and maintenance of landscaped areas or in general grounds maintenance work, or in related manual labor.

License:

Some positions may require possession of a valid California driver's license.