

CSUEU MEMBERSHIP DATA CONFIDENTIALITY AGREEMENT

The following policy deals with the use of membership data, including the PIMS 8621 report and the Chapter Register. ***Each CSUEU officer or steward who receives membership data must sign this authorization form.*** This form will be retained on file at CSUEU. Please read this statement regarding your rights to use this information, as well as limitations on the use of this information.

CSUEU and its Chapters shall ensure that permitted use of its membership data shall only be for purposes consistent with its stated policies, goals and organizational activities.

APPROPRIATE USE OF MEMBERSHIP DATA

1. The dissemination of direct mail by CSUEU.
2. Official publication and communications as directed by the CSUEU Board of Directors or as required and budgeted for the normal business of CSUEU.
3. Official chapter communication within respective jurisdictions.
4. Educational information with respect to the CSUEU legislative program.
5. Data analysis for organizing, bargaining and representational purposes.
6. Chapters may not receive mailing addresses for members of other chapters.

IMPROPER USE OF MEMBERSHIP DATA

Membership data, including the PIMS 8621 report, shall **not** be used for:

1. Dissemination of information which is contrary to provisions of CSUEU's Bylaws or aimed at opposing any program endorsed or sponsored by the CSUEU or CSEA or the approved policies of CSUEU or CSEA.
2. Dissemination of information which is contrary to provisions of the CSUEU Bylaws or contrary to the approved policies of the CSUEU Board of Directors.
3. Sale, loan or gift to any person or organization.
4. Subject to the provisions of the California Corporations Code and CSUEU's Bylaws and Policies, membership data, or any portions thereof, shall not be provided to anyone without the express written permission of CSUEU.

CSUEU Board members and Chapter officers are responsible for the proper use of the membership lists. CSUEU will hold individuals liable for the misuse of membership lists and/or the unauthorized release of information contained in the membership lists. In the event of any legal action against CSUEU for any type of allegations based on misuse of the membership list information and/or the unauthorized release of the information contained on those lists, CSUEU reserves the right to deny legal representation. Furthermore, CSUEU reserves the right to take any disciplinary or legal action deemed necessary against the individual who improperly used, abused, or released information without appropriate authorization.

I have read and understand the foregoing responsibilities. I agree to comply with these requirements. I agree to keep any and all passwords relating to membership data private. Should I become aware of any other person's failure to comply with this agreement, I agree to report this non-compliance to CSUEU headquarters by calling toll free at 866/763-1452.

Printed Name

Bargaining Unit

Chapter

Signature

Email Address

Date

**Please mail this form to
CSU Employees Union, 120 K Street, 2nd Floor, Sacramento, CA 95814
or return by Fax to: 916/319-4808**